

MINUTES OF MEETING

***HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Wednesday, June 9, 2016 at 9:10 a.m.

Holiday Inn Winter Haven

200 Cypress Gardens Boulevard,

Winter Haven, Florida 33880

Board Members present at roll call:

Andrew Rhinehart	Board Member	
Rennie Heath	Board Member	
Lauren Schwenk	Board Member	
Scott Shapiro	Board Member	(via phone)

Also Present:

Alyssa Willson	Hopping Green & Sams, P.A.	
Joe MacLaren	Fishkind & Associates, Inc.	
Jane Gaarlandt	Fishkind & Associates, Inc.	
Todd Amaden	Landmark Engineering	(via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order. The Board Members and staff in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There are no members of the public present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of
the February 10, 2016 Board of
Supervisors' Meeting**

The Board reviewed the minutes of the February 10, 2016, 2015 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved the Minutes of the February 10, 2016 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2016-05, Adopting Revised Continuing Disclosure Policies & Procedures

Mr. MacLaren stated that this is a resolution that was proposed by the District's Bond Counsel to coincide with the last Bond closing.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board adopted Resolution 2016-05, Adopting Revised Continuing Disclosure of Policies & Procedures.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2016-06, Ratifying the Sale of the Series 2016 Bonds

Mr. MacLaren explained that the resolution ratifies the actions of District staff and Board members and officers related to the sale of the District's Series 2016 Bonds.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved Resolution 2016-06, ratifying the Sale of the Series 2016 Bonds.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2016-07, Approving a Proposed Budget for FY 2016/2017 and Setting a Public Hearing Date Thereon

Mr. MacLaren suggested the District's regular Board Meeting on August 11, 2016 at 9:00 a.m. at the current location for the public hearing. The budget expenditures are proposed at \$353,175.00. Mr. Maclaren stated the District can continue to refine it as they move forward to the public hearing.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved Resolution 2016-07, approving a Proposed Budget for FY 2016/2017 and Setting August 11, 2016 at 9:00 a.m. as the Public Hearing Date.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2016-08, Setting a Landowner Election

Mr. MacLaren proposed November 1, 2016 as the Date of the Landowners' Election.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved Resolution 2016-08 setting November 1, 2016 at 9:00 at the Cassidy Offices as the date of the Landowners' Election.

Ms. Schwenk noted that pertaining to the budget for Phase 4A she noticed that the District Manager is using 105 lots and that should be revised to 106 lots. Mr. MacLaren will make that change.

EIGHTH ORDER OF BUSINESS

Consideration of Amended and Restated Disclosure of Public Finance

This has been updated by the District Counsel to reflect the Series 2016 Bonds. Mr. MacLaren requested ratification of the Amended and Restated Disclosure of Public Finance.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board approved the Amended and Restated Disclosure of Public Finance.

NINTH ORDER OF BUSINESS

Ratification of Phase 3 and Phase 4A Agreement and Proposal for Entry Features

- a) Oldcastle Precast Inc.
- b) B & A Custom Trim Work, Inc.

Mr. Maclaren requested the Board's ratification of District staff's execution of agreements with Oldcastle Precast and B & A Custom Trim Work for Phase 3 & Phase 4A Entry Features.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board ratified Phase 3 & Phase 4A Agreement and Proposal for Entry Features. With Oldcastle Precast Inc. and B & A Custom Trim Work, Inc.

TENTH ORDER OF BUSINESS

**Ratification of Payment
Authorizations Nos. 69-80**

The Board reviewed Payment Authorizations Nos. 69-80. They have all been previously approved and funded. A discussion took place about the various Payment Authorizations.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board ratified Payment Authorizations Nos. 69-80.

ELEVENTH ORDER OF BUSINESS

Review of Monthly Financials

No action was required from the Board

ELEVENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – Mr. MacLaren stated that the District is required to ask the Supervisor of Elections how many registered voters there are within the District. As of April 15, 2016 this District had 48 voters within Highland Meadows II CDD. After the District have 250 registered voters and 6 years after the creation of the District then the Board would start to transition to a residential Board. Ms. Gaarlandt noted that she received a couple of calls from residents about streetlights saying that it is very dark at night. One resident said that there are 5 homes in between every light and it is very

dark in the neighborhood. Mr. Heath responded that the District provides the engineering plans to Duke Energy and they provide the District with a layout for the streetlights and the power company puts the required distance in between the lights and there is nothing that the CDD can do about that. Ms. Gaarlandt asked if this District can permanently move the Highlands meadows II meetings to 9:00 a.m. The Board agreed and Ms. Gaarlandt will notice a new meeting schedule.

TWELFTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

Mr. Heath asked if the District received something for the Bond and if the District was still waiting for a response from the City. Mr. MacLaren responded that Ms. Blyseth is working on it and called the City. Mr. Heath noted that he can send Mr. MacLaren what he put together for Highland Meadows II B. Mr. MacLaren will email Mr. Heath to ask him about that. Mr. Heath said that Highland Meadows 3 is platted and recorded. The City of Davenport is asking for a Bond form. Mr. Shapiro said that the Bonding Company provided a generic form and asked Mr. MacLaren to email Jim and tell him that the District does not have a standard bonding form but that they can use one of their standard forms. Mr. Amaden asked Mr. MacLaren if it was his impression that the pre-closing was in Tampa. Mr. MacLaren responded that it was his impression that the Pre-closing was at approximately 12:00-12:30 at the Greenburg Traurig Offices in Tampa. Ms. Gaarlandt stated that is what is noted in the closing documents.

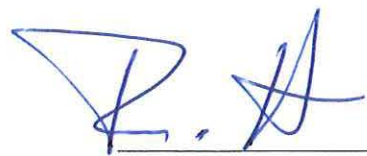
THIRTEENTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss.

ON MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board adjourned the Board of Supervisor's Meeting for the Highland Meadows II Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman